



Accessibility Plan

Swaffham Prior C of E Primary School



At Swaffham Prior we want all children to learn within a safe, and peaceful community. Through broad and balanced experiences, we inspire wonder, encourage perseverance and individual growth. Our Christian values underpin our peaceful school where we work in partnership with families to nurture the whole child and instil compassion towards others providing a basis for a hopeful future.

December 2019- 2022





Accessibility Plan

Section 1: Vision Statement

Purpose of the Plan

The purpose of this plan is to show how Swaffham Prior C of E Primary School intends, over time, to increase the accessibility of our school for SEND and EAL pupils. Swaffham Prior C of E Primary School is committed to providing an environment that enables full curriculum access that values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs.

Definition of Disability

According to the Equality Act 2010, a person has a disability if:

- a) He or she has a physical or mental impairment.
- b) The impairment has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

It can be challenging for some to think of a child as being disabled and so the aims of the Act and its Code of Practice are to encourage inclusion, which is something that is intrinsic to our vision as a school. To ensure inclusion, we need to think of the barriers each area of disability may cause the individual and take steps to remove these, or at least reduce their impact.

Legal Background

Under the Equality Act 2010 all schools must have an Accessibility Plan. The Equality Act 2010 replaced all existing equality legislation including the DDA. The effect of the laws is the same as in the past, meaning that 'Schools cannot lawfully discriminate against pupils because of sex, race, disability, religion or belief and sexual orientation'.

This plan has been drawn up based upon information supplied by the Local Authority, and in conjunction with pupils, parents, staff and governors of the school and will advise other school planning documents.

This Accessibility Plan sets out the proposals of the Local Governing Body of our school to increase access to education for disabled pupils in the three areas required by the planning duties in the DDA:

- Increasing the extent to which disabled pupils can participate in the school curriculum; which includes teaching and learning and the wider curriculum of the school, such as participation in after school clubs, leisure and cultural activities or school visits;
- Improving the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services;
- Improving the delivery to disabled pupils of information, which is provided in writing for pupils who are not disabled.



Documents and policies

The Accessibility Plan should be read in conjunction with other school policies, strategies and documents

- Curriculum policy
- Equality Objectives
- Health and Safety Policy
- Special Educational Needs Policy
- Behaviour Management Policy
- School Development plan
- Property Condition Plan
- School website and Mission Statement

The Schools complaints procedure covers the Accessibility plan.

Training

Whole school training will recognise the need to continue raising awareness for staff and governors on equality issues with reference to the Equality Act 2010.

Plan Availability:

The school makes the Accessibility Plan available in the following ways:

- A copy is posted on the school's website
- Paper copies are available from the school office

Review and Evaluation:

It is a requirement that our accessibility plan is resourced, implemented, reviewed and revised as necessary and reported on annually. Below is a set of action plans showing how priorities identified in the plan will be addressed. The plan is valid for three years 2019-2022.



Section 2: Aims and objectives

Our aims are to:

- Increase access to the curriculum for pupils with a disability
- Improve and maintain access to the physical environment
- Improve the delivery of written information to pupils

The table below sets out how the school will achieve these aims.

Aim	Current good practice <i>Includes established practice and practice under development</i>	Objectives <i>Short, medium and long-term objectives</i>	Actions to be taken	Person responsible	Date to complete actions by	Success Criteria
Increase access to the curriculum for pupils with a disability	Swaffham Prior C of E Primary School offers a differentiated curriculum for children of all abilities and uses specific resources to ensure certain pupils are able to access the curriculum fully.	Training for specific staff including medical and intimate care.	Audit of CPD	Class teacher/SENDCo	April 2020	List of areas staff feel they would like training in. Evidence of ICT equipment being used in lessons more effectively in lesson observations.
		Use of ICT equipment	Access to specialist ICT equipment			



<p>Improve and maintain access to the physical environment</p>	<p>Specific children have specific equipment and setting arrangements which have been implemented throughout the year. Ensure a smooth transition in Sept to new classes and implement new ideas for new pupils.</p>	<p>Arrange a meeting to focus on the layout of the classroom environment to ensure accessibility for children with a range of learning/ behavioural /physical needs.</p> <p>Investigate new facilities to aid intimate care.</p> <p>Investigate installing a tarmac surface to disabled parking bay</p>	<p>Review and implement a preferred layout of furniture and equipment to support the learning process in classrooms.</p> <p>Get advice from DEMAT property services for plans to include a wet room/ shower room.</p>	<p>Class teachers/ SENDCo/Head teacher.</p> <p>Head teacher/ Business manager</p>	<p>Ongoing</p> <p>December 2019</p>	<p>Class environment allows for all children to settle into new routines more quickly.</p> <p>Privacy for pupils with intimate care.</p>
	<p>Currently there are steps in classrooms, to the mobile classrooms and to the porch. These have yellow warning strips.</p>	<p>Access is available via the ramp from the car park or via the Village Hall gate. Classrooms with steps can be accessed through the outside classroom doors.</p>	<p>Seek advice from DEMAT to improve access routes.</p> <p>Fit yellow strips to porch area, Swifts class and hall steps</p>	<p>SLT/Governors</p> <p>Head teacher/ Business manager</p>	<p>On going</p>	<p>Improved access around school for individuals using wheel chairs or have visual impairments.</p>



<p>Improve the delivery of written information to pupils.</p> <p>Staff are welcoming and happy to invite parents and visitors into school.</p>	<p>Signage around school is limited.</p> <p>Improve communication at the porch.</p>	<p>To improve signage around school including visual clues to aid visually impaired and EAL.</p>	<p>Investigate widget symbols to create door signs to inform pupils, new staff and visitors to the school the use of each room.</p> <p>Display accessibility notice to offer help to anyone with an accessibility need.</p> <p>Have school information available in large print.</p>	<p>Head teacher/ Business manager</p> <p>Head teacher/ Business manager</p>	<p>July 2020</p> <p>December 2019</p>	<p>Signs to be used around school to identify the use of individual rooms.</p>
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Section 3: Access audit

Feature <i>For example:</i>	Description	Actions to be taken	Person responsible	Date to complete actions by
Number of storeys	<p>One storey, all classrooms have external access.</p> <p>Access is available via the ramp from the car park or via the Village Hall gate. Classrooms with internal steps can be accessed through the outside classroom doors.</p> <p>Butterflies and Bees classes to be used as main wheelchair access points from the playground and car park.</p>	Staff informed.	Head/Business Manager	January 2020
Corridor access	All corridors are accessible for wheelchairs and wide enough for manoeuvre.	<p>Ensure corridors are tidy and free from obstructions eg coats and bags.</p> <p>Reminder to pupils and staff.</p>	All staff	January 2020
Parking bays	Disabled parking bay provided nearest to the ramp.	Ensure this is kept clear for correct use.	All staff	ongoing
Entrances	Porch has steps.	Display accessibility notice to offer help to anyone with an accessibility need.	Head/Business Manager	December 2019



	Main entrance to school is accessible either by the ramp from the car park or through the village hall gate.	Display sign on Village Hall gate as above.		
Ramps	Ramp to main entrance and from car park are accessible for wheelchair users.			
Toilets	Disabled toilet available for staff, visitors and pupils.			
Reception area	Accessible for all.			
Internal signage	Signage around school is limited.	Improve signage around school including visual clues to aid visually impaired and EAL.	Head/Business Manager	January 2020
Emergency escape routes	Labels well and clearly displayed throughout the school.	Continue to ensure signs are maintained. Ensure escape routes are clearly defined for wheelchair users and visually impaired.	SLT/ ACS/Head/Business manager.	Ongoing